



*Thank you very much for agreeing to serve on the Rugby Ohio Board of Directors. As the state's governing body for youth and high school rugby, the Board is legally and morally responsible for the work and direction of Rugby Ohio. Each individual director can and does make a vital contribution to the growth and development of the game. We ask you to carefully review this statement of expectations and to sign it annually as an indication that you are willing and able to meet these expectations.*

*We do recognize that sometimes individual circumstances may require an adjustment of some of the below expectations, and we are prepared to work with any individual Director who makes such a request. If you would like to discuss any changes to any of the below expectations, please contact the Allison Bradfield, the Board President, before signing and returning this Statement.*

*In return, we are committed to respecting each Board member's time and schedule, and to make your experience as a Director as positive and fulfilling as possible. Board members will receive regular financial and program updates, and the Rugby Ohio staff pledges to cooperatively assist you in carrying out your fiscal, legal and moral responsibilities as a Director. Again, our sincere thanks!*

#### Governance

1. **Commit to the mission, vision, and guiding principles/values of Rugby Ohio.**
2. **Become educated about the history, programs, services, financial condition, and goals of Rugby Ohio,**
3. **Serve your full appointed term:** a full term is three years beginning with the date you accept your appointment, unless you are filling the remainder of an "unexpired term."
4. **If you are a new Director, participate in the annual Board orientation sessions.**
5. **Attend meetings of the Board of Directors:** Board members are strongly encouraged to attend all Board meetings. Most years, the Board meets eight times per year. Presently, most Board meetings are held via phone conference, but we try to meet face-to-face a few times each year, once in June, and in connection with state-wide meetings that are held in August and January. Minimum attendance expected of each Director is two-thirds of the scheduled meetings (*i.e.*, five out of the eight regularly scheduled meetings each year).





6. **Serve on at least one committee and participate in committee and task force meetings:** Board members are strongly encouraged to attend all meetings of the committees and task forces on which they serve. Minimum attendance expected of each Director is two thirds of scheduled committee meetings. (The number of meetings varies depending upon the agenda of the committee.) Most of the important work of the Board is carried out through our various committees.
7. **Contribute your personal/professional expertise to the Board and/or staff with respect to strategic planning, special projects, ongoing services, and/or training.**
8. **Attend the state high school championship if possible.**
9. **Disclose any potential conflict of interest with Rugby Ohio** (a separate conflict of interest policy is provided to each Director).
10. **Maintain the confidential nature of Board and Committee deliberations.**

#### Resource Development

1. **Make an annual personal contribution to Rugby Ohio:** Essential to achieving Rugby Ohio's mission is sustaining 100% annual personal Board participation in the financial support of the organization. This is often the threshold question asked by foundation, corporate, and individual donors. Every Board member is expected to make an annual personal financial contribution, in addition to any corporate and/or in-kind contribution of time or resources, at the minimum level of \$250 directly to Rugby Ohio or assist in raising \$500 from other individuals and businesses. Only you can personally determine the appropriate level of your gift, but we ask you to give what for you is a significant financial donation.
2. **Assist with fundraising and support special events:** Every Board member is expected to assist Rugby Ohio Board and staff in our annual fundraising efforts by utilizing your personal and/or business resources to further Rugby Ohio's goals. This can be simply assisting in introductions to our Development Committee.
3. **Assist and support alternative fundraising opportunities.**





## Connecting Rugby Ohio to the Community

1. **Be an active supporter in the community for Rugby Ohio:** Be familiar with and speak in support and/or on behalf of Rugby Ohio, and allow your name to be used in support of Rugby Ohio's mission.
2. **Assist with the marketing, public relations, and communications efforts of Rugby Ohio.**
3. **Cultivate and recruit potential Board members and volunteers.**
4. **Connect Rugby Ohio with potential community partners such as businesses, foundations, elected and appointed government officials, and other non-profit organizations.**

## Acknowledgment

*I understand and acknowledge that as a member of the Board of Directors of the Rugby Ohio, I will be held accountable to the expectations above on an annual basis, and I pledge to fulfill them to the best of my ability.*

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Name

### Mission Statement

Strengthen youth character, conditioning, community and academic commitment by integrating the core values of rugby into a distinct and inclusive team sports experience. In doing so, we strive to empower young people to be healthy, vital, successful students who go on to be the best they can be, for life.

